



PURCHASE ORDER

PO Number: 303-1-0781

Requisition Number: 303-1-01750

Order Date: 5/19/2021

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Parking Garage R, Warehouse

1706 San Jacinto Blvd.

Attn: Whitney Vise

Austin, TX 78701

Show numbers on all papers and packages

Referenced Source or Vendor

18004623007

TL ABBOTT INVESTMENTS LLC

DBA ALPHAGRAPHICS

2714 WEST AVE

SAN ANTONIO, TX 782012238

Vincent Barrera

Phone:210-344-5200, Fax:210-349-0505

state@presto-printing.com

Business cards for TFC Budget Team.

TX SmartBuy Contract: 966-A1

TX SmartBuy PO: PO 21086998

Description

TFC Contact:

Whitney Vise

512-463-1911

Line Items

| Description | Qty | Unit | Unit Price | Start Date | End Date | Total |
|---|-----|-----------|------------|------------|-----------|---------|
| Business cards for Thomas Brown | 1 | Box (250) | \$27.50 | 5/14/2021 | 8/20/2021 | \$27.50 |
| Thermography printing - One Color, One side | | | | | | |
| Quantity: 250 | | | | | | |
| Color: Black | | | | | | |
| Artwork: TFC Black Seal | | | | | | |

NIGP Class: 966

NIGP Item: 07

Object Class: 273

Reimbursement Type: Not Reimbursable

Business cards for Mark Jayaram

Thermography printing - One Color, One Side

Quantity: 250

Color: Black

Artwork: TFC Black Seal

| | | | | | |
|---|-----------|---------|-----------|-----------|---------|
| 1 | Box (250) | \$27.50 | 5/14/2021 | 8/20/2021 | \$27.50 |
|---|-----------|---------|-----------|-----------|---------|

NIGP Class: 966

NIGP Item: 07

Object Class: 273

Reimbursement Type: Not Reimbursable

Business cards for Leticia Turner

Thermography printing - One Color, One Side

Quantity: 250

Color: Black

Artwork: TFC Black Seal

| | | | | | |
|---|-----------|---------|-----------|-----------|---------|
| 1 | Box (250) | \$27.50 | 5/14/2021 | 8/20/2021 | \$27.50 |
|---|-----------|---------|-----------|-----------|---------|

NIGP Class: 966

NIGP Item: 07

Object Class: 273

Reimbursement Type: Not Reimbursable

Business cards for Melissa Hill

Thermography printing - One Color, One Side

Quantity: 250

Color: Black

Artwork: TFC Black Seal

| | | | | | |
|---|-----------|---------|-----------|-----------|---------|
| 1 | Box (250) | \$27.50 | 5/14/2021 | 8/20/2021 | \$27.50 |
|---|-----------|---------|-----------|-----------|---------|

NIGP Class: 966

NIGP Item: 07

Object Class: 273

Reimbursement Type: Not Reimbursable

Grand Total \$110.00

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

| | |
|----------------------------------|--|
| Agency | TFC |
| Fiscal Year | 2021 |
| Division | Finance |
| Program | Fiscal |
| Phone | 5124631911 |
| Org Code | 0601 - Fiscal |
| Type of Purchase/PCC Code | 'A' Purchases as Automated Term Contracts using TxSmartBuy |
| Work Order Number | N/A |

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Jordan, Michelle,

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[.\(Show Terms And Conditions...\)](#)